Sample Help Desk Ticket

Sample Help Desk Ticket

	Welcome, Eric L Sign-out Help			
PUBLIC 65 INSTRUCTION	SEARCH Advanced You are in the DPI Help Desk workspace.			
👔 Home 🛯 🤄 New Request 🥥 Globals 🛛 🎁 Knowledge Base				
Welcome to the DPI Help Desk!				
The Help Desk is responsible for the following DPI Data Collection & Reporting web-based and form-based applications: Delegated Authority, WSLS, ISES, CWCS, SPR, PI-1201, PI-1202, PI-1203, PI-1215, PI-1280, and PI-1281. If you experience any problems using the Help Desk tool for these applications, please email dpistats@dpi.wi.gov.				
The Help Desk is also responsible for the following DPI Data Warehouse & Reporting tools and topics: LDS Access Manager, the Longitudinal Data System, MDAT—the Multi-Dimensional Analytic Tool (district and training versions), NSC—the National Student Clearinghouse, SAFE—the Secure Access File Exchange, the School District Performance Reports, and WINSS. If you experience any problems using the Help Desk tool for the topics above, please email Idshelp@dpi.wi.gov.				
The DPI Help Desk tool is supported by the following browsers (Microsoft Internet Explorer® 7 through 9, Mozilla® Firefox® v3.0.x, 3.5.x, or 3.6.x, Google Chrome, Safari® 5.0.x on MacOS®)				
🖹 SAVE	🔞 Help			
Submit a new Request	Select 🔽 🍹 Use selected template			
Title*	N65			
Your Personal Information*				
Last Name	First Name			
Larsen	Eric			
Email Address*	WAMS ID erilarse70			
elarsen@cesa8.k12.wi.us	enalsero			
Phone Number* 9208552114				
Issue Information*				
User Type*	CESA/Vendor Name			
CESA	No Choice			

Sample Help Desk Ticket, continued

Issue Information*			
Application Name*	V	CESA/Vendor Name No Choice	
Description*			
Description*	2		
Attachments			
Attach Files Last Attachment [No files currently attached]			
Notifications			
Additional Email Notifications Addresses			0
🛱 SAVE			

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